

# Regathering for Nursery

## Entering checklist for Nursery Employees and Volunteers

1. All employees and volunteers will be checked for fever and respiratory symptoms upon arrival
2. Please wash your hands before entering the Nursery hall
3. All employees and volunteers will be required to wear face masks while in the nursery hall and rooms. You may bring one from home, or one will be provided.
4. All employees and volunteers will wear a smock for protection. Smocks will be provided and cleaned after each use.

## Checking children into the Nursery

1. Parents are to wash their child's hands with soap and water before entering the nursery hall. Restrooms are located in the atrium next door to the nursery.
2. Only 1 parent per family will be allowed to drop off children. Everyone else must stay in the atrium.
3. Children must be checked in through the check-in station. Staff will check your child in and parents may place stickers on their child's back.
4. Medical checks will be required (Staff administering health checks will be issued PPE)
  - Temperatures will be taken with touch free thermometers of all children being checked into the nursery.
  - Any child with a temperature of 100 or above will not be accepted into the nursery.
  - Parents will be asked several medical questions regarding the health of their child. Children exhibiting symptoms of sickness will not be accepted into the nursery.
5. Parents will be asked to take their child directly to their room, maintaining social distancing between families.
6. In order to reduce the transmission of germs, parents will NOT be allowed into classrooms. Employees will wait at the door to accept children into the classroom.
7. All diaper bags will be left in the hallway outside of the classroom. When needed, teachers will bring needed supplies (diapers, change of clothes) into the classroom while leaving the bag in the hall. Please be sure to LABEL CLEARLY your child's bag with their name.

## While in the Nursery Classroom

1. Current requirements for phase 2 and phase 3 are groups of 25/50 respectively. The FBCZ nursery will adhere to all CDC guidelines.
2. Children need to be comforted when upset or anxious, played with and engaged at all times. Social distancing between employees/volunteers and the children is not necessary since we are adhering to the current group ratios.
3. Children will stay in 1 classroom for the duration of the service, (the playroom will not be utilized at this time) and toys should not be taken from room to room unless they are properly sanitized.

4. Toys put in mouths will be placed in the sink for cleaning and sanitizing by FBCZ employees before they can be returned to toy areas for general classroom use.
5. Toys and/or supplies that can not be cleaned adequately will not be used. (playdough, crayons, etc.)
6. Employees will change all diapers. They will wear gloves and wash their hands afterwards.
7. Employees, volunteers and children will wash their hands with soap and water at the following times:
  - Before and after preparing bottles and bottle feeding babies
  - Using the toilet or helping a child use the bathroom
  - After contact with any bodily fluid (wiping noses, sneezing, coughing, etc.)
  - After handling garbage
8. Snacks will NOT be given at this time. Bottles for babies are permissible, but no other food or drinks will be given in the classroom at this time. (This includes snacks and/or drinks from their own bag)

#### **Picking up children from the Nursery**

1. Only 1 parent or guardian will be allowed into the nursery hall to pick up children from their classes. Everyone else must wait in the atrium
2. Parents are asked to maintain social distancing between families while picking up their children.
3. Employees will greet parents at the door with their child. Parents are NOT allowed to enter the classrooms.
4. Parents are to exit the nursery hall through the atrium or the door at the end of the hall immediately once they have picked up their child.

#### **Cleaning and Disinfecting Efforts**

1. Employees will sanitize all surfaces (tables, chairs, light switches, door knobs, sink handles, etc.) in classrooms with a sanitizing cleaner at the end of every service.
2. Employees will clean and sanitize all toys with a sanitizing spray or by placing toys in the dishwasher/washing machine to be washed on high heat.
3. Employees will sanitize high trafficked areas and frequently touched surfaces in the hallway every hour.
4. All cleaning materials will be kept secure and out of reach of children.

#### **Isolation measures if a child becomes sick**

1. Any child who becomes sick while in the nursery will be isolated to \_\_\_\_\_ until their parent has come to pick them up. Adequate supervision will be supplied.
2. Parents will be notified if their child has come in contact with someone that is sick.
3. All children and workers will be moved into a clean environment if a person from their room is sick.
4. CDC guidelines will be followed on how to disinfect the nursery if someone is sick.

### **Friendly Reminders**

1. FBCZ employees and volunteers should arrive 20 minutes before the beginning of service to have their temperature checked, answer health questions and be ready to greet the children.
2. Parents should plan to arrive early to ensure adequate time to check their child in. The nursery will open 15 minutes before service begins.
3. If your child has come in contact with anyone sick or is exhibiting any symptoms of being sick, please err on the side of caution and keep them home.
4. If your child gets sick after being in the nursery, please contact Rachel Hughes asap. Discretion will be used when contacting other parents.
5. Please be patient with us. This is new for everyone. We are working hard to ensure the safety and well being of both workers and the children in our care.

# Regathering for Preschool Worship

## Check-in for Preschool Workers

1. All preschool workers need to be checked for fever and respiratory symptoms upon arrival.
2. Please wash your hands on arrival.
3. All workers need to wear masks and gloves while checking preschoolers in and when working with the preschoolers. Masks can be removed when working away from the preschoolers and other workers.
4. Masks and gloves will be provided by the church.
5. Preschool workers should arrive no later than 10:40 to allow time for check-in procedures.

## Check-in for Preschoolers and Parents

**Parent's need to arrive early to allow time for the check-in procedure. We will start checking children in at 10:45. Please be patient with us during check-in. This will take longer than the normal check-in.**

1. Parents should take their child to the restroom before coming to Bible Bayou. Please instruct your child to use the restroom if at all necessary, before going to Bible Bayou. This will prevent having to leave the Bible Bayou area and prevent germ transmission in the restrooms.
2. Parents should wash or assist in washing their child's hands with soap and water (even if they do not use the restroom) before they are checked into worship. You may use the atrium bathrooms.
3. Only 1 parent per family is needed for dropping off.
4. Preschool check-in will be at the check-in table at the top of hill before going into the Bible Bayou area. Each family will fill out a short check-in form and have their child's temperature taken at the table before they will be admitted.
  - a. Temperatures will be taken with touch free thermometers. Any child with a temperature of 100 or above will not be accepted to preschool.
  - b. Parents will be required to fill out a short form asking about any sickness or medications within the last 24-48 hours. Children that have had any significant symptoms of sickness in the last 24 hours will not be allowed to attend preschool worship.
  - c. If your child gets sick after attending worship, please contact Cindy Bergstrom ASAP. Discretion will be used when contacting parents.
5. Children will be directed to walk down to the Bible Bayou Worship area. Parents will need to say their good-byes at the table in the atrium. This is to prevent the transmission of germs.
6. Children should not bring any items (bags, Bibles, toys) with them to preschool. This is also to help prevent transmission of germs.

## While in Bible Bayou

1. We will allow 22 children to attend Bible Bayou Worship during Phase 2 and 45 during Phase 3.
2. Seating will be spread apart, and we will use all rows for seating.
3. Children will remain only in the Bible Bayou worship area. We will not be using any classrooms and use of the restrooms will be only for children who find it absolutely necessary.

### **Pick-Up from Bible Bayou**

1. The line for preschool pick-up will be in the atrium at the drop off table. Please social distance as you wait to pick up. Anyone that is not recognized by workers as an authorized pick-up person will need to show a picture ID.
2. The children will come from Bible Bayou and will meet you at the table to be picked up. You will wait in the waiting line while the children make their way up to the table.
3. Please exit through the Atrium doors.

# Regathering in MPACT Worship

## Entering checklist for MPACT Employees and Volunteers

1. All staff and volunteers will be checked for fever and respiratory symptoms upon arrival.
2. All staff and volunteers will be asked to wash their hands before entering the MPACT Worship area.
3. All staff and volunteers will be asked to wear a face mask (unless on stage and/or teaching). You may bring one from home, or one will be provided.

## Check-In Procedures for MPACT

1. Only one parent/guardian per family will be allowed to drop-off children in the FLC foyer. All other family members will be asked stay outside of the FLC.
2. Medical checks will be required of all children. (Staff administering health checks will be issued PPE)  
Temperatures will be taken using touch free thermometers of all children.  
Any child with a temperature of 100 degrees or higher will not be allowed to stay.  
Parents will be asked several medical questions regarding the health of their child.  
Children exhibiting symptoms of sickness will not be allowed to stay.
3. All children will be asked to go upstairs and directly to the bathroom to wash their hands with soap and water before entering the MPACT Worship room.
4. In order to reduce the transmission of germs, parents will NOT be allowed to join their children upstairs (unless they are scheduled to serve in MPACT Worship). Volunteers will be there to direct the children to the restrooms to wash their hands and then to join us in MPACT Worship.

## While in MPACT Worship

1. Current requirements for Phase 2 and Phase 3 are groups of 25/50 respectively. We will adhere to these guidelines.
2. To reduce the spread of germs all chairs will be removed and children will be seated on the floor in family units allowing for social distancing.
3. Any and all games will remain "touch free" to reduce the spread of germs.

## Pick-up Procedures

1. Only one parent/guardian will be allowed into the FLC entryway to pick-up their children.
2. Parents/guardians are asked to maintain social distancing between families while picking-up their children.
3. A staff member or volunteer will greet parents/guardians at the door and call over the microphone for the children to come downstairs.

4. Families are asked to exit the FLC immediately once they have picked-up their children.

### **Cleaning and Disinfecting Efforts**

1. All high traffic areas/items (stairwell, bathrooms, light switches, door knobs, sinks, etc.) will be sanitized with an appropriate antibacterial cleaner between every service.
2. All cleaning materials will be kept secure and out of reach of children.

### **Isolation measures if a child becomes sick**

1. Any child who becomes sick while at MPACT Worship will be removed and isolated in a separate room until their parent/guardian has come to pick them up. Adequate supervision will be provided.
2. Parents/guardians will be notified if their children has been exposed to someone that has become sick.
3. All children and workers will be moved into an alternate clean environment if a person from MPACT Worship is sick.
4. All CDC guidelines will be followed on how to disinfect the MPACT Worship room if someone is sick.

### **Friendly Reminders**

1. FBCZ employees and volunteers should arrive 20 minutes before the beginning of service to have their temperature checked, answer health questions and be ready to greet the children.
2. Parents should plan to arrive early to ensure adequate time to check their child in. The MPACT Worship room will open to greet children 15 minutes before service begins.
3. If your child has come in contact with anyone sick or is exhibiting any symptoms of being sick, please err on the side of caution and keep them home.
4. If your child gets sick after attending MPACT Worship, please contact Vernon Hughes asap. Discretion will be used when contacting other parents.
5. Please be patient with us. This is new for everyone. We are working hard to ensure the safety and well-being of both workers and the children in our care.